



## Hotel and Motel Tax Fund Request for Support

**Purpose:** The City of Morris reinvests dollars collected in the Hotel and Motel Tax Fund to help fund events and initiatives promoting tourism and generating overnight hotel stays in Morris by nonresidents. Not-for-profit, charitable, cultural, and educational organizations are invited to apply for grant awards. As events and initiatives successfully attract out-of-area visitors and promote overnight stays in Morris hotels and motels, funding can continue to be made available.

To request a contribution from the Hotel and Motel Tax Fund, please provide the following information.

### Organization Information

Organization Name

Address

Phone

Contact Name and Title

Contact Email Address

Website

Mission Statement

Year Founded

Is your organization a registered 501(c)(3)?      Yes      No

EIN:

### Event Information

Event Name

Event Date

Event Location

How many years has your event been in existence?

How many people do you expect to attend or participate in your event?

What is the impact of your event on tourism? Please identify how hotels, restaurants, and retail benefit.

### Request Information

Have you received funds from the City of Morris in the past?

If so, please indicate the most recent award year and amount.

Please explain how the donation was recognized.

Amount Requested from City's 2023-2024 fiscal year

How would your organization spend the requested funds?

Does your event require support from public works or public safety (police/fire)?      Yes      No

If so, please explain.

Will alcohol be served at your event?

How would your organization recognize the City of Morris for its support?

How does your organization encourage attendees to stay in Morris hotels?

**Attachments/Uploads**

A list of the organization's Board of Directors or staff leadership

An annual financial statement for current and past fiscal year

Most recent audit (if available)

Event budget, including the total anticipated revenue and expenditures

**Applications are due Friday, March 17<sup>th</sup>** for consideration in the 2023-2024 budget cycle.

Please deliver or mail to:

Morris Municipal Services Building

c/o Business Development

700 N. Division Street

Morris, IL 60450

For questions, please contact Julie Wilkinson, Business Development Director, at (815) 941-3685 or [jwilkinson@morrisil.org](mailto:jwilkinson@morrisil.org).