

**CITY OF MORRIS APPLICATION FOR PARK SHELTER RESERVATION
NON-RESIDENT \$ 25.00 (OUTSIDE the City Limits of Morris)**

NAME OF APPLICANT _____

ADDRESS OF APPLICANT _____

HOME PHONE _____ CELL PHONE _____

RESERVATION MADE FOR _____ DATE OF EVENT _____
(ORGANIZATION, COMPANY, FAMILY, ETC.)

CIRCLE THE SHELTER YOU WANT TO RESERVE:

- A. LIONS PARK
- B. GOOLD PARK CENTRAL
- C. GOOLD PARK WEST (UPPER)
- D. CHAPIN PARK
- E. WEST SIDE PARK

STARTING & ENDING TIME OF RESERVATION:
(PARK HOURS ARE 6:00 A.M.-10:00 P.M. YOU MAY RESERVE FOR ANY TIME DURING PARK HOURS)

STARTING _____ ENDING _____

APPROXIMATE NUMBER OF PERSONS WHO WILL ATTEND: _____

I state that everything in this application is true and this reservation is for myself and no other party. I release the City, its employees and agents and all others from any and all liabilities including those which arise from negligence. I understand no alcohol is permitted in city parks. I have also received a copy of the park rules.

DATE _____ SIGNATURE _____

I AM AWARE A \$50 CLEAN-UP FEE WILL BE CHARGED IF PARK IS NOT LEFT IN IT'S ORIGINAL CONDITION AND A \$100 DEPOSIT WILL BE REQUIRED FOR ALL FUTURE RESERVATIONS. I FURTHER AGREE THAT IF PARK IS LEFT IN AN UNORDERLY CONDITION A SECOND TIME, ALL FUTURE RESERVATION REQUESTS WILL BE DENIED. _____ (PLEASE INITIAL)

For office use only:

APPROVED DISAPPROVED

ADDRESS VERIFICATION _____

DATE _____ CITY OFFICIAL SIGNATURE _____

NAME _____ TODAY'S DATE _____

PD CASH \$ _____ or CHECK \$ _____ # _____

PARK RESERVED _____

DATE OF RESERVATION _____ TIME OF RESERVATION _____

A reservation notice, with your name, will be posted in the pavillion on the day of your event. If a problem arises, you can contact the Morris Police Department Non-Emergency number: 815-942-2131. The Police receive a copy of all reservations.

PARK RESERVATION RULES

A \$25.00 NON-REFUNDABLE FEE MUST ACCOMPANY APPLICATION, PAYABLE TO CITY OF MORRIS.

LIMITED TO GROUPS OF 25 OR MORE PERSONS

APPLICATIONS WILL BE RECEIVED THE FIRST MONDAY IN APRIL THROUGH THE FIRST MONDAY IN OCTOBER FOR RESERVATIONS MAY 1ST THROUGH OCTOBER 15TH.

ONE (1) RESERVATION IN A 30 DAY PERIOD ALLOWED BY THE SAME PERSON, FAMILY OR GROUP

CITY PARK HOURS ARE 6:00 A.M. – 10:00 P.M. DAILY NO ALCOHOL IS PERMITTED IN CITY PARKS

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**CHAPIN PARK – 222 W. CHAPIN STREET
5 TABLES, GRILL, ELECTRICITY & WATER AVAILABLE**

**GOOLD PARK CENTRAL – ACROSS FROM MORRIS POOL, 308 NORTHERN AVENUE
10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE**

**GOOLD PARK WEST – ACROSS FROM 1000 UNION STREET
10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE**

**LIONS PARK – 598 MICHAEL DRIVE
10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE**

**WEST SIDE PARK – 2050 DUPONT AVENUE
10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE**