CITY OF MORRIS  APPLICATION FOR PARK SHELTER RESERVATION

RESIDENT  $ 5.00  (Must live within the City Limits of Morris)

NAME OF APPLICANT

ADDRESS OF APPLICANT

HOME PHONE  CELL PHONE

RESERVATION MADE FOR
(ORGANIZATION, COMPANY, FAMILY, ETC.)

DATE OF EVENT

CIRCLE THE SHELTER YOU WANT TO RESERVE:

A. LIONS PARK  B. GOOLD PARK CENTRAL
C. GOOLD PARK WEST (UPPER)  D. CHAPIN PARK

E. WEST SIDE PARK

STARTING & ENDING TIME OF RESERVATION:
(PARK HOURS ARE 6:00 A.M.-10:00 P.M. YOU MAY RESERVE FOR ANY TIME DURING PARK HOURS)

STARTING  ENDING

APPROXIMATE NUMBER OF PERSONS WHO WILL ATTEND:

I state that everything in this application is true and this reservation is for myself and no other party. I release the City, its employees and agents and all others from any and all liabilities including those which arise from negligence. I understand no alcohol is permitted in city parks. I have also received a copy of the park rules.

DATE  SIGNATURE

I AM AWARE A $50 CLEAN-UP FEE WILL BE CHARGED IF PARK IS NOT LEFT IN IT’S ORIGINAL CONDITION AND A $100 DEPOSIT WILL BE REQUIRED FOR ALL FUTURE RESERVATIONS. I FURTHER AGREE THAT IF PARK IS LEFT IN AN UNORDERLY CONDITION A SECOND TIME, ALL FUTURE RESERVATION REQUESTS WILL BE DENIED.  (PLEASE INITIAL)

for office use only:

APPROVED  DISAPPROVED  ADDRESS VERIFICATION

DATE  CITY OFFICIAL SIGNATURE

08/2015
PARK RESERVATION - RESIDENT  RECEIPT  CITY OF MORRIS

NAME ______________________________  TODAY’S DATE __________________________

PD CASH $_________  or  CHECK $______________  # _______

PARK RESERVED ________________________________________________

DATE OF RESERVATION ______________  TIME OF RESERVATION ______________

A reservation notice, with your name, will be posted in the pavillion on the day of your event. If a problem arises, you can contact the Morris Police Department’s Non-Emergency number: 815-942-2131. The Police Department receive a copy of all reservations.

PARK RESERVATION RULES

A $5.00 FEE MUST ACCOMPANY APPLICATION, PAYABLE TO CITY OF MORRIS. (NON-REFUNDABLE)

LIMITED TO GROUPS OF 25 OR MORE PERSONS

APPLICATIONS WILL BE RECEIVED THE FIRST MONDAY IN APRIL THROUGH THE FIRST MONDAY IN OCTOBER FOR RESERVATIONS MAY 1ST THROUGH OCTOBER 15TH.

ONE (1) RESERVATION IN A 30 DAY PERIOD ALLOWED BY THE SAME PERSON, FAMILY OR GROUP

CITY PARK HOURS ARE 6:00 A.M. – 10:00 P.M. DAILY  NO ALCOHOL IS PERMITTED IN CITY PARKS

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CHAPIN PARK – 222 W. CHAPIN STREET
5 TABLES, GRILL, ELECTRICITY & WATER AVAILABLE

GOOLD PARK CENTRAL – ACROSS FROM MORRIS POOL, 308 NORTHERN AVENUE
10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE

GOOLD PARK WEST – ACROSS FROM 1000 UNION STREET
10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE

LIONS PARK – 598 MICHAEL DRIVE
10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE

WEST SIDE PARK – 2050 DUPONT AVENUE
10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE

(08/2015)